



The MOLES

COMPOSED OF INDIVIDUALS NOW OR FORMERLY
ENGAGED IN THE CONSTRUCTION OF TUNNEL • SUBWAY •
SEWER • FOUNDATION • MARINE • SUB-AQUEOUS
OR OTHER HEAVY CONSTRUCTION

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Dear Member:

In connection with the procedure for processing and electing candidates for membership, the members of the Executive Committee and the Membership Committee wish to have as much information available as possible concerning the candidates on which to base their evaluation.

To accomplish this, The Codes of Procedure requires that when a member, acting as a sponsor of a candidate, submits a Form No. 1 recommending a person for membership, the sponsor shall arrange to have five (5) letters written, preferably by members of The Moles (one of these may be written by the sponsor), wherein the writer shall state the length of time he/she has had personal knowledge of the candidate's work and accomplishments; a statement of the candidate's achievements as related to the heavy construction industry; and if the sponsor believes that it will be in the best interest of the Association for the candidate to be elected to membership. Be sure to complete Form No. 1 in its entirety, including the date of birth, not the age, of the proposed candidate.

The letters are to be concise, not to exceed one page, and each one is to be addressed to and mailed directly to The Moles, at the above address to the attention of the Chairman of the Membership Committee. The Executive Committee suggests, for the candidate's benefit, that no more than two (2) members of the same firm submit letters of recommendation for a candidate.

The committee members, in rating the candidate, will have to depend largely upon the information in these letters. This indicates how essential it is that these letters shall be submitted properly and that they include as much pertinent information about the candidate and his/her accomplishments as possible.

Candidates are rated by the Membership Committee and the Executive Committee based on their association with heavy construction and on the degree to which the best interests of The Moles will be enhanced by their election to membership.

The application form and the five letters of recommendation must be in The Moles' office no later than February 1st in order to be considered by the Executive Committee at its April meeting. New members will be admitted as of May 1st.